

Credit Limit	Application to Unity Trust Bank
Administration fee (one-off)	£50
Cash advance fee	2.5% of transaction Minimum fee £2.50 Minimum withdrawal £50
Overseas transaction fee	2.75% of transaction
Duplicate statement	£10
Copy Sales Purchase Voucher	£10
Default charge	2% of outstanding balance Minimum £10
Returned payment fee	£30.00
Balance	Full balance paid off at the end of each month
Urgent card request	£25 (excluding delivery)
Emergency card replacement	£120 (including delivery)
Statements	Online and/or Paper
Print statements	Via online account management tool
Account management	Online or telephone Lloyds Bank customer services
Amend individual card limits (not exceeding company limit)	Online (by Programme Administrator)
Amend overall company limit	Application to Unity Trust Bank
Change address and personal details	Online or telephone Lloyds Bank customer services
Extract transaction data	Via online account management tool
Monthly fee	£3 per month